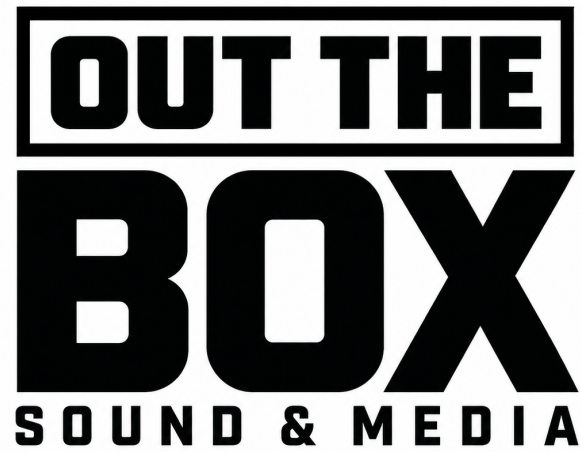




TERMS AND CONDITIONS

Effective date: 20 July 2026

1. Introduction

Welcome to Out The Box ("Out The Box", "we", "our", or "us"). These Terms & Conditions govern your access to and use of our website, products, services, and all interactions with our business. By accessing our website, engaging our services, purchasing products, or communicating with us, you agree to be bound by these Terms & Conditions.

If you do not agree to these Terms, you should not use our website or engage our services.

2. About Out The Box

Out The Box is a creative media company offering professional services including, but not limited to:

- Videography
- Photography
- Graphic Design
- Branding & Visual Identity
- Music Production
- Podcast Production
- Event Planning & Management
- DJ & Entertainment Services
- Social Media Content
- Marketing & Promotional Media
- Creative Consulting
- Additional services may be offered from time to time.

3. Quotes & Bookings

All quotations are valid for 30 days unless otherwise stated. A booking is not confirmed until we receive written acceptance of the quotation and any required deposit. We reserve the right to refuse or cancel bookings at our discretion.

4. Payments

Payment terms will be specified on your invoice or service agreement. Unless otherwise agreed:

- Deposits are non-refundable.
- Final payment is due before delivery of final files or services.
- Late payments may incur additional fees.
- We reserve the right to suspend work until outstanding balances have been paid.

5. Cancellations

If a client cancels a confirmed booking, cancellation fees may apply depending on how much work has already been completed. If Out The Box must cancel due to illness, emergency, or circumstances beyond our control, we will make reasonable efforts to reschedule or provide an appropriate refund where applicable.

6. Intellectual Property

All intellectual property created by Out The Box remains our property until full payment has been received. Upon final payment, ownership or licensing rights will be transferred in accordance with the agreed project terms. Out The Box retains the right to display completed work within our portfolio, website, social media platforms, promotional materials, and award submissions unless otherwise agreed in writing. Clients must not alter, reproduce, sell, or distribute our work beyond the agreed licence without written permission.

7. Client Responsibilities

Clients agree to:

- Provide accurate information.
- Respond to requests promptly.

- Supply required materials before project deadlines.
- Obtain any necessary permissions, licences, permits, or approvals.
- Ensure they have the legal rights to provide any logos, music, images, or other materials supplied to Out The Box.
- Delays caused by the client may affect delivery dates and additional charges may apply.

8. Creative Approval

Clients are responsible for reviewing and approving all designs, videos, artwork, branding, and other deliverables before final production. Once approval has been provided, Out The Box accepts no responsibility for errors that were approved by the client. Additional revisions beyond the agreed scope may incur additional fees.

9. Third-Party Services

Our website or projects may include links to or rely on third-party services including payment providers, streaming platforms, social media platforms, cloud storage providers, software providers, or other external websites. Out The Box is not responsible for the availability, security, content, or privacy practices of third-party services. Your use of third-party services is subject to their own terms and conditions.

10. Website Use

You agree to use our website only for lawful purposes.

You must not:

- Attempt to gain unauthorised access.
- Upload malicious software.
- Copy website content without permission.
- Interfere with website functionality.
- Use our website for unlawful purposes.
- We reserve the right to restrict or terminate access where these Terms are breached.

11. Privacy

Out The Box respects your privacy.

Personal information collected through our website, enquiries, bookings, or communications will only be used for legitimate business purposes including responding to enquiries, providing services, processing payments, and improving

customer experience. We take reasonable steps to protect your information but cannot guarantee complete security of information transmitted over the internet.

Please refer to our privacy policy for further information.

12. Limitation of Liability

To the maximum extent permitted under Australian law, Out The Box is not liable for any indirect, incidental, special, or consequential loss arising from the use of our website or services. Our total liability is limited to the amount paid for the relevant service where permitted by law. Nothing in these Terms excludes rights or guarantees that cannot be excluded under the Australian Consumer Law.

13. Force Majeure

Out The Box will not be liable for delays or failure to perform our obligations where caused by events beyond our reasonable control, including natural disasters, severe weather, illness, pandemics, government restrictions, power outages, equipment failure, internet disruptions, venue closures, or other unforeseen events.

14. Changes to Services

We reserve the right to modify, suspend, or discontinue any service, feature, pricing, or product without prior notice.

15. Amendments

These Terms & Conditions may be updated from time to time. The latest version will always be published on our website. Continued use of our website or services constitutes acceptance of any revised Terms.

16. Governing Law

These Terms & Conditions are governed by the laws of Queensland, Australia. Any disputes arising from these Terms shall be subject to the exclusive jurisdiction of the courts of Queensland.

17. **Contact**

If you have any questions regarding these Terms & Conditions, please contact Out The Box through the contact details provided on our website.

Contact Email: outtheboxstaff@gmail.com

© 2026 Out The Box Sound & Media. All rights reserved.